

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board

Place: [Online - Microsoft Teams Meeting](#)

Date: Wednesday 19 January 2022

Time: 6.00 pm

Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

[To join the meeting and be able to enter in the discussion please use this link](#)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

[Guidance on how to access this meeting is available here](#)

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

[Anyone who wishes to watch the meeting only can do so via this link – recording available for 6 months](#)

Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer), direct line 01225 718059 or email matthew.hitch@wiltshire.gov.uk

Wiltshire Councillors

Cllr Allison Bucknell (Chairman)
Cllr Bob Jones MBE, Cricklade and Latton (Vice-Chairman)
Cllr David Bowler, Royal Wootton Bassett South & West
Cllr Steve Bucknell, Royal Wootton Bassett East
Cllr Mary Champion, Royal Wootton Bassett North
Cllr Jacqui Lay, Purton

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a written statement or question for an online meeting you are consenting that you will be recorded presenting this, or this may be presented by an officer during the meeting, and will be available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

	Time	
<p>1 Chairman's Welcome, Introductions and Announcements <i>(Pages 1 - 6)</i></p> <p>To welcome those present to the meeting. To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> • Leader Delegated Decision procedure. • Changes to the Highway Code. • Ask Angela, an initiative that helps people who have met someone at a venue and feel unsafe get help from bar staff. More information is available here. • Information about how to plan events to celebrate the Queen's Platinum Jubilee. Further details are available here. • PCC's Police and Crime Plan is out for consultation until 26 January 2022. More information is available here. • To congratulate Lyneham Primary School for their hard work in achieving good Ofsted results in their latest inspection. • To congratulate the following individuals with connection to the Area Board for their recognition in the New Year Honours List: <ul style="list-style-type: none"> ➤ Adrian Smith, OBE ➤ Ellen Blacker, BEM ➤ Tina May, BEM 	<p>6.00pm</p>	
<p>2 Apologies for Absence</p> <p>To receive any apologies for absence.</p>		
<p>3 Minutes <i>(Pages 7 - 18)</i></p> <p>To approve the minutes of the meeting held on 29 September 2021 as a true and correct record.</p>		
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>		
<p>5 Spotlight on Parishes and Partners <i>(Pages 19 - 32)</i></p> <p>To receive updates from our key partners, including:</p>	<p>6.20pm</p>	

	<ul style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. Healthwatch Wiltshire d. Parish and Town Councils e. Community Groups f. The Rise Trust (Youth) 	
6	<p>Community Safety Update (<i>Pages 33 - 36</i>)</p> <p>To receive an update about recent community safety meetings from the Chairman.</p>	6.45pm
7	<p>Wiltshire Youth Council (<i>Pages 37 - 40</i>)</p> <p>To receive an update about the Wiltshire Youth Council, giving 11 – 17-year-olds the chance to have their say on decisions made by the Local Authority. Elections are due to be held between 31 January and 4 February 2022.</p> <p>https://youtu.be/27ikHINbLxM</p>	6.50pm
8	<p>Prevention and Wellbeing Team</p> <p>To receive an update from Katie Brown, Senior Prevention and Wellbeing Officer (North), about the new service introduced in October 2021. Further information is available from this link.</p>	7.00pm
9	<p>Community Area Action Plan Update (<i>Pages 41 - 58</i>)</p> <p>To receive an update from the Community Engagement Managers about the actions resulting from the Community Area Action Plan.</p>	7.15pm
10	<p>CATG (<i>Pages 59 - 66</i>)</p> <p>To consider the update and any recommendations arising from the Community Area Transport Group (CATG).</p>	7.35pm
11	<p>Funding Applications (<i>Pages 67 - 70</i>)</p> <p>To consider the following applications to the Community Area Grants Scheme, as follows:</p> <ul style="list-style-type: none"> • White Horse Cricket Club requesting £860 towards new 	7.40pm

windows.

- Royal Wootton Bassett Community Garden and Nature Reserve Trust requesting £960 towards Woodshaw Nature Reserve Heritage Orchard.

To note the following Community Area Grant awarded via delegated authority:

- Royal Wootton Bassett Sports Association, £799.50 towards boundary trees.

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Evaluation and Close**

The Chairman will invite any remaining questions from the floor.

The next ordinary meeting of the Royal Wootton Bassett and Cricklade Area Board will be on Tuesday 15 March 2022 at 6pm.

8.00pm

Chairs Announcement – Changes to the Highway Code

Jane Deeley (Road Safety Manager – Education) has highlighted that there are to be changes to the Highway Code from 29 January 2022. However, there is not yet anything official yet from Department for Transport in terms of publicity assets around the changes to the Highway Code, although they have promised there will be a THINK publicity campaign 'soon'.

In the meantime there is further information on the outcomes of the Government's 2021 consultation on the proposed change here: [Government response to the review of The Highway Code - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/government-response-to-the-review-of-the-highway-code)

Attached is a summary table of the changes from the gov.uk website, which can be shared.

Major changes include:

- **The introduction of a hierarchy of responsibility of road users.** Drivers of vehicles that can cause the greatest harm in the event of a collision bear the greatest responsibility to take care and reduce danger for others. There is emphasis throughout on everyone sharing roads and other routes safely with other road users
- **Priority for pedestrians at junctions.** Drivers, motorcyclists and cyclists should give way to pedestrians crossing or waiting to cross a road into which or from which they are turning. You should give way to pedestrians who are waiting to cross at a zebra crossing and pedestrians or cyclists waiting at a parallel crossing (previously only when actually crossing)
- **Priority for cyclists, riders and horse-drawn vehicles at junctions.** Drivers and motorcyclists should not cut across the path of cyclists, riders and horse-drawn vehicles going ahead when you are turning at a junction, in the same way that you should not cut across any other road user.
- **Clarification on road positioning for cyclists**, who are advised to ride in the centre of the lane in some situations to make themselves as visible as possible, especially at the approach to junctions or road narrowings where it would be unsafe for drivers to overtake. *(This is taught in Bikeability training)*
- **More information on safely overtaking motorcyclists, cyclists, horse-riders and horse-drawn vehicles and filtering by cyclists.**
- **Adopting what is known as the 'Dutch Reach' technique when opening the doors of a parked vehicle.** Use the hand on the opposite side to the door you are opening (e.g. use your left hand to open a door on your right hand side) This will make you turn your head to look over your shoulder and avoid injury to cyclists or motorcyclists passing on the road or to people on the pavement. Video here: [The Dutch Reach #TeachTheReach! | Cycling UK - YouTube](https://www.youtube.com/watch?v=...)

Jane Deeley

Road Safety Manager (Education)

Road Safety Team

Sustainable Transport | Wiltshire Council / Trowbridge BA14 8JN

Tel: 01225 713965

Mob: 07423 567378

jane.deeley@wiltshire.gov.uk

Road safety team: 01225 713700

Chair's Announcement – Ask for Angela

Worried on a night out? Ask for Angela

Over the festive season and beyond, we'd like to remind you of the Ask for Angela scheme, which helps to keep people safe on a night out and protects anyone who is feeling vulnerable or unsafe while on a date or with someone they have met.

Anyone who feels unsafe in such a situation can get help from bar staff by simply asking to speak to "Angela". Staff will then assist the person in leaving the venue discreetly and getting home or to a place of safety. This could mean taking the person out of sight, calling for a taxi and making sure they get home okay, or even asking the person causing distress to leave the venue if appropriate.

Do you work in a venue that might want to participate? You can find posters and more information at our [Ask for Angela webpage](#).



**The Queens Platinum Jubilee
Briefing Note**

Service: Enforcement, Highways Operations

Further Enquiries: Kevin Oliver, Events Authorising Officer

Date Prepared: December 2021

Direct Line: 01380 826335

The Queen's Platinum Jubilee celebrations

1. Purpose

1.1 To update Area Boards on arrangements to support communities to celebrate the Queen's Platinum Jubilee.

2. Background

2.1 In 2022, Her Majesty the Queen will become the first British Monarch to celebrate a Platinum Jubilee (70 years of service) having acceded to the throne in February 1952.

2.2 An extended Bank Holiday, from Thursday 02 June - Sunday 05 June 2022 will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone by means of community street parties.

2.3 These four days of celebration will include public events and community activities, as well as national moments of reflection on the Queen's 70 years of service.

2.4 Similar events took place in 2012 for The Queen's Diamond Jubilee, with many communities holding street parties, barbeques and tea parties in honour of the milestone. Wiltshire Council have specified previous guidance and relevant officers will follow the same process as used in 2012.

3. Procedure and management of applications

3.1 Wiltshire Council has a robust and straightforward system in place to ensure that communities wishing to celebrate the Queen's Platinum Jubilee are signposted to the council's web page where they will find the appropriate tools, support and guidance to apply to hold a street party. See here – [Platinum Jubilee celebrations – useful information and guidance](#)

3.2 The application process will be a combined departmental effort, as with previous events of this nature.

3.3 The council's Traffic Orders, and Highways teams will need time to ensure that all road closure notices and provisions are in place to allow for a safe and enjoyable event for all guests, while maintaining and facilitating access for emergency services at all times. A minimum of eight weeks' notice is required to process applications if a road closure order is required.

3.4 The council is committed to managing this process utilising a cross departmental approach. Such departments will include the Community Engagement Managers, Traffic Orders, Communications, Highways, Streetscene, Wiltshire Police and Waste.

4. Conclusion

4.1 Relevant council departments are aware of the importance that street parties are to the residents of Wiltshire to celebrate the Platinum Jubilee.

4.2 Planning in preparation to support these activities is well underway to ensure communities will have what they need to celebrate this unique occasion.

Briefing Note produced by Kevin Oliver (Events Authorising Officer)

Email: kevin.oliver@wiltshire.gov.uk
Tel: 01380 826335 or 07825 400377

MINUTES

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Online Meeting - Microsoft Teams
Date: 29 September 2021
Start Time: 6.00 pm
Finish Time: 8.00 pm

Please direct any enquiries on these minutes to:

Matt Hitch (Democratic Services Officer),(Tel): 01225 718059 or (e-mail) matthew.hitch@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Bob Jones MBE (Vice-Chair), Cllr David Bowler, Cllr Steve Bucknell and Cllr Jacqui Lay

Wiltshire Council Officers

Jane Vaughan, Community Area Manager
Diane Ware, Principal Technical Officer for Highways Assets and Commissioning
Dominic Argar, Assistant Multimedia Officer
Matt Hitch, Democratic Services Officer

Total in attendance: 26

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
18	<p data-bbox="336 376 1153 414"><u>Chairman's Welcome, Introductions and Announcements</u></p> <p data-bbox="336 443 1485 551">The Chairman welcomed everyone to the online meeting of the Royal Wootton Bassett and Cricklade (RWB&C) Area Board. Members and officers then introduced themselves.</p> <p data-bbox="336 591 1485 772">The Chairman explained that the legislation allowing local authorities to take public meetings and decisions online had not been extended past 6 May 2021. Area Boards held online after this date would therefore need to have any funding decisions ratified through the Leader Delegated Decision process before funding could be released.</p> <p data-bbox="336 813 1485 954">She also informed the Area Board that, from 11 October 2021, Jane Vaughan would be supported by Alexa Davies as Community Engagement Manager (CEM) and that they would work closely together to deliver an action plan for the area.</p> <p data-bbox="336 994 1485 1283">Thanks were given to Frances Barrone for the support she had given as the Local Area Co-ordinator for RWB&C over the past three years. It was noted that the Local Area Co-ordinator Service would be restructured and replaced with a new Prevention and Wellbeing Team from October 2021. The Chairman offered to share further information about how to access the service when it became available. In addition, she offered to assist residents to ensure that there were no gaps in service provision during the transition (please see the attached document for further details).</p> <p data-bbox="336 1323 1485 1653">The Chairman then referred the Area Board to information contained within the agenda about plans for additional bus services. Cllr Steve Bucknell reported that the level of positive feedback about the proposals had resulted in the decision to use a larger bus than originally anticipated from Lydiard Residential Park. The tender process for a larger bus had led to an adjustment to the anticipated start date of the new service. Given the desire of residents to use the service as soon as possible, he stated that conversations were underway to see if a smaller bus could be used as an interim measure until the larger bus delivered further capacity.</p> <p data-bbox="336 1693 1485 1874">A web link was available in the agenda pack thanking the Area Board for its support of the Lydiard Archives. The Chairman praised the work of the Friends of Lydiard Park in preserving the wealth of historical material for the public and explained that discussions were underway about the possibility of displaying artifacts in a local village hall.</p> <p data-bbox="336 1915 1485 2020">The Area Board was notified by the Chairman that the Lime Kiln Leisure Centre was due to come under the management of Wiltshire Council from the start of October 2021. She also noted that there was a possibility that this would lead to</p>

	<p>the refurbishment of the facility in the longer term.</p> <p>The CEM, Jane Vaughan, then rounded off the Chairman's Announcements by updating the Area Board about a county-wide youth survey that was running until 22 October 2021. The survey gave young people the chance to give their feedback about local services and priorities. The CEM would be sending out additional information to local schools, youth providers and other partners in order to encourage as many young people as possible to get involved.</p>
19	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mary Champion as well as Cllr Alex la Roche, Chairman of Broad Hinton & Winterbourne Bassett Parish Council.</p>
20	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the Area Board meeting held on 16 June 2021 were approved as a true and correct record.</p>
21	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
22	<p><u>Police and Crime Commissioner for Wiltshire and Swindon</u></p> <p>As the Police and Crime Commissioner (PCC) for Swindon and Wiltshire, Philip Wilkinson, had been recently elected, he took the opportunity to provide some background information about his career, as well as what he saw as his key priorities. The PCC explained that he had lived in Wiltshire for 28 years and would bring his experience in delivering security plans, to the role. He pledged to conduct an outreach programme to increase dialogue with communities, rather than relying on a top-down approach. He explained that the feedback from the outreach programme would, alongside expert advice from the police, be used to inform his plan.</p> <p>During the discussion several queries were submitted about the issue of speeding. The PCC noted that speeding was a key priority identified by the public during his election campaign. He then outlined the steps that he planned to tackle their concerns, including the purchase of new mobile speed cameras and better coordination between Speed Watch teams. He was also open to the idea of facilitating a county wide forum for tackling speeding and stressed the importance of using a range of measures, including education, to reduce speeding. It was explained that the deployment of the cameras would be informed by data, so that they could be stationed in priority hotspots.</p> <p>The PCC was also keen to stress the interconnected nature of certain crimes</p>

	<p>and that issues, such as anti-social behaviour, were driven in part by serious organised crime, County Lines and wider drug related issues.</p>
23	<p><u>Spotlight on Parishes and Partners</u></p> <p>The Chairman noted that Phil People had been replaced as the Area Board's contact at Dorset & Wiltshire Fire and Rescue by Dean Hoskins.</p> <p>Written updates were available in the pack from Healthwatch Wiltshire, B&NES, Swindon and Wiltshire CCG (Clinical Commissioning Group), Cricklade Town Council, Royal Wootton Bassett Local Youth Network and Green Square Accord Housing Association.</p> <p>Amy Dallimore, Community Development Worker at the Army Welfare Service, provided an update about how Area Board funding was used to support activities over the summer, as well as of current activities in MOD Lyneham. She explained that free fun science classes, circus skill sessions and 'crafternoon' events had had taken place to support the wellbeing of military children.</p> <p>Cllr Mark Clarke, the Chairman of Cricklade Town Council, provided a verbal update noting that they had recruited new staff. He reported that the recently refurbished local leisure centre was being run by a non-profit organisation and continued to provide a valued service to the town and wider public.</p> <p>Danielle Blake from The Rise Trust (Youth) thanked the Area Board for their continued support and explained that they had been providing outreach youth sessions in Cricklade that allowed children the time to relax, as well as to seek advice and guidance. Positive relationships were also being built in RWB where similar programmes were taking place. Furthermore, play-based youth sessions had been running at Purton Village Hall for the past three weeks, including one spent making pizzas.</p> <p>Cllr Andrew Matthews from RWB Town Council reported that the High Street had seen an increased volume of traffic since the easing in lockdown restrictions and that new businesses had opened. The Town Council had recently purchased the Manor House from Wiltshire Council and were in the process of converting it into a facility for community use. They had also become the sole trustee of the Memorial Hall, securing its long-term future. Finally, he reported that the Town Council currently had a vacancy for a new Town Clerk.</p> <p>Sue Hughes from the RWB Local Youth Network reported that they had supported over 200 families to obtain school uniforms since the start of the pandemic, including 40 families over the summer from a High Street stall. Plans were also underway for a Christmas street art wall. Additionally, children were being helped to work on Duke of Edinburgh Awards.</p>
24	<p><u>Community Safety Update</u></p> <p>The Chairman explained that during lockdown the Area Board had set up a</p>

	<p>monthly meeting between the police, fire brigade and other local representatives to discuss local safety concerns. The next meeting, due to be held on 8 October, would focus on the issue of firework safety.</p>
25	<p><u>5 Year Highways Plan</u></p> <p>Diane Ware, Principal Technical Officer for Highways Assets and Commissioning, referred the Area Board to the draft of the maintenance plan and noted that the final version would be published around March/April 2022. She confirmed that budgets for each Area Board would be allocated based on condition, rather than the overall length of the road network, and that RWB&C was broadly in the middle in terms of condition when compared to other Area Boards. The overall aim was to get all of Wiltshire's roads to similar condition, with roughly 20 percent of the network requiring maintenance.</p> <p>She explained that in order to catch roads before they deteriorate quickly, early intervention would be necessary. In some cases, it may appear that roads in reasonable condition were being prioritised, but by replacing the surface course, rather than digging up the whole road, less carbon would be emitted.</p> <p>During the discussion the officer offered to provide further information about the overall length of the road network within the Area Board. She also provided answers to technical queries about the relative merits of different road surfaces. Some queries were raised about specific roads that attendees felt were of concern. The officer noted that further information was available on the Council's website and that she would welcome feedback about the post 2022-23 priority list. She also clarified that the addition of cycle lanes would have to be agreed through a traffic group or the Community Area Transport Group (CATG) and that money for pavements would have to come out of a separate budget.</p> <p>Decision</p> <ol style="list-style-type: none"> 1. To note the report and that priorities set for 2022/23 are already being planned. 2. To consider draft proposals for priorities in our areas beyond 2023. 3. To contact Diane Ware with any differences in priorities by end of October 2021. 4. To note that the final decision on the five year plan will be taken to Cabinet in April 2022.
26	<p><u>CATG</u></p> <p>The Chairman introduced the item. Members also noted that CATG was due for review and would be scrutinised by the Environment Select Committee.</p> <p>Decision</p>

	<ol style="list-style-type: none"> 1. For Royal Wootton Bassett and Cricklade Area Board to note the discussions from the CATG meeting of Wednesday 1 September. 2. To close the following issues: 11-19-03 (parking issue along Garraways and Roebuck Close). 3. To add the following issues to the priority list: 11-20-11 (Elm Cross junction).
27	<p><u>Climate Strategy and Natural Environment Plan Consultation</u></p> <p>Cllr Steve Bucknell gave a presentation providing background information about the Council's Climate Strategy and Natural Environment Plan, noting that the Council had pledged to become carbon neutral by 2030. Some of the measures outlined in the Climate Strategy included providing cleaner transport, as this contributed 45 percent of the greenhouse gasses emitted in Wiltshire, as well as moving to sustainable forms of energy and delivering thousands of new jobs in the green economy.</p> <p>He explained that the Green and Blue Infrastructure Strategy was centred around six key themes, one of which being woodland and trees. It was highlighted that only nine percent of Wiltshire was covered by trees, compared to 13 percent nationally, so he encouraged towns and parishes to promote tree planting. As both strategies were out for consultation, Cllr Steve Bucknell suggested people attend engagement events and participate in the online survey before the consultation closed on 17 October.</p> <p>He then went on to outline measures being undertaken at an Area Board level. The Area Board planned to work alongside, town and parish councils, community groups and individuals. To that end, a community environmental toolkit would be circulated to provide further information. An audit would also be undertaken to establish what was being done in the community to tackle environmental issues, the results of which would be used to develop a wider community engagement plan. Cllr Steve Bucknell hoped that this process would allow for terms of reference and clear objectives to be set for groups within the community area.</p> <p>Decision</p> <ol style="list-style-type: none"> 1. RWB & Cricklade Area Board notes the draft Climate Change and Green and Blue Infrastructure strategies and urges residents, organisations and businesses across the Community Area to contribute to the Consultations ahead of the closing date of 17 October 2021. 2. RWB & Cricklade Area Board commits to work with organisations, residents and businesses across the Community Area to create a

	more sustainable future.
28	<p><u>Ash Dieback</u></p> <p>The CEM introduced a brief presentation about the issue of Ash Dieback, explaining that it was expected to kill the majority of the ash trees in the country within five to 15 years. The Area Board then watched a video providing further information about the issue, the link to which was available with the agenda pack. The CEM then highlighted organisations that would be able to provide further information for landowners. Members noted that it might be helpful to advertise the reason why trees were being chopped down to pre-empt questions from the public.</p>
29	<p><u>Community Area Status Report</u></p> <p>The CEM noted that the Community Area Status Report had been adopted at the last meeting of the Area Board and it had been agreed that an action plan would be developed to address priority issues. She reported that, since the previous meeting, members had reflected on the priorities within the status report had agreed to divide their work around the themes of people and place, as outlined in the report attached to the agenda pack.</p> <p>She then gave a presentation outlining the key issues identified, as well as highlighting the actions that had been devised to tackle those issues. The key actions identified included:</p> <ul style="list-style-type: none"> • Developing a Community Area Parish Forum. • Developing the Local Youth Forum. • Re-establishing the Health and Wellbeing Group. • Promoting regeneration of the high street. • Raising awareness of local organisations working to tackle poverty. <p>The CEM reiterated that the action plan was not set in stone and was intended to be adapted as different needs arose and projects were completed. She also stressed that the adaptable nature of the document would allow for collaboration with local partners, as future drafts could be informed by their views. After reading the attached report and watching the presentation, members decided whether to approve the action plan.</p> <p>Cllr David Bowler had to leave the meeting at 7:45pm.</p> <p>Decision</p> <p>1. To agree an area board action plan and confirm that priorities will form the focus of resources for the RWB&C Area Board during 2021/22. Pages 71 – 86 within the agenda pack.</p> <p>2. To agree initial priority actions.</p>

30	<p><u>Funding Applications</u></p> <p>Members considered the application for the Health and Wellbeing funding as detailed in the agenda pack.</p> <p>Rebecca Seymour, from Wiltshire Music Centre, spoke in support of their application for £1,500 towards their Celebrating Age Project. She explained that they had worked in the Area Board for five years. During the pandemic they had been recording online concerts for residents. Further activities, such as phone calls or outdoor concerts, had been held to ensure that those without internet access would also be supported. As restrictions had eased it had become possible to arrange indoor activities, such as a Florence Nightingale themed event earlier in September. The representative noted that the additional funding would allow for at least a further 10 activities to be held in the Area Board area within the next year.</p> <p>Decision</p> <p>To award £1,500 of a requested £1,500 to Wiltshire Music Centre for their Celebrating Age project.</p> <p>The CEM provided an update about two grants awarded under delegated authority since the previous meeting. The decisions were made after consultation with all members. The Chairman noted that there had been an underspend on the grant awarded to the Army Welfare Service. During the discussion the members stated that they were happy for the remaining funding to be carried forward to October and there were no objections.</p> <p>Decision</p> <p>To note the awarding of the following grants under delegated authority:</p> <ol style="list-style-type: none"> 1. ABG79 Army Welfare Service for Lyneham Summer Youth Programme £800.00 2. ABG90–The Rise Trust for Youth Outreach sessions £3,230.00
31	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
32	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everybody for attending the meeting and looked forward to future meetings, whether they were virtual or in person.</p>

	It was noted that the next ordinary formal meeting of the Area Board would be on Wednesday 19 January 2022, at 6pm.
--	---

This page is intentionally left blank

Minute Item 18

At the Area Board on Wednesday we were asked to find information relating to support for vulnerable adults, especially in light of the current rearrangements.

We have been told that the new Prevention and Wellbeing Team will be part of adult care and people should contact 0300 4560111 for support and advice.

(There is also an online referral, which may be useful for the Foodbank and other organisations who become aware of urgent issues – the following link will take you to the relevant site: [Referrals and forms | Your care Your support Wiltshire](#))

The Wellbeing Hub is also still in operation 0300 003 4576, now being answered by staff in the Advice and Contact Team, so people who ring that line should be able to get the advice they are looking for and also easily be referred on to the Prevention and Wellbeing Team as appropriate without having to make further contact/calls.

This page is intentionally left blank

Royal Wootton Bassett CPT Area Board Update



October 2021

WILTSHIRE POLICE

Proud to serve and **protect** our communities



@wiltshirepolice

Agenda Item 5

Your CPT – Royal Wootton Bassett

Inspector: James Brain

Neighbourhood Sergeant: Sgt Kate Smith

Neighbourhood Officers:

PC Chloe Beattie (Royal Wootton Bassett)

PC Joanne Phelps (Malmesbury)

PCSOs:

Laura Maplesden / Kelly Hillier (Royal Wootton Bassett Town)

Andrew Singfield (Royal Wootton Bassett Rural)

Monique Beasley (Cricklade and Purton)

John Bordiss (Ashton Keynes and Minety)

Juliet Evans (Malmesbury Rural)

Becky Walsh (Malmesbury Town)

Monty Alvis (Lyneham)

WILTSHIRE POLICE

Proud to serve and **protect** our communities



@wiltshirepolice

Performance – 12 months to September 2021

Force

- Wiltshire Police has had a decrease in the volume of recorded crime by 6.0% in the 12 months to September 2021 and continues to have one of the lowest crime rates in the country.
- Wiltshire Police has seen a 17% reduction in vehicle crime and a reduction of 25% in residential burglaries in the 12 months to September 2021.
- Our service delivery remains consistently good.
- In September 2021, we received:
 - 9,895 '999' calls, (answered within 12 seconds on average);
 - 11,341 '101' calls, (answered within 15 seconds on average);
 - 12,307 'CRIB' calls, (answered within 3 minute 10 seconds on average).
- In September 2021, we also attended 1,717 emergency incidents within 10 minutes and 21 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	38,224	100.0
Violence without injury	6,650	17.4
Violence with injury	5,508	14.4
Criminal damage	4,889	12.8
Stalking and harassment	3,926	10.2
Public order offences	3,547	9.3
Other crime type	13,704	35.8

Royal Wootton Bassett CPT

Crime Type	Crime Volume	% of Crime
Totals	1847	100.0
Violence without injury	330	17.9
Criminal damage	291	15.8
Violence with injury	249	13.5
Stalking and harassment	210	11.4
All other theft offences	160	8.7
Other crime type	607	32.9

Stop and Search information for Royal Wootton Bassett CPT

During the 12 months leading to August 2021, 52 stop and searches were conducted in the Royal Wootton Bassett area of which 62% related to a search for controlled drugs.

During 73.1% of these searches, no object was found. In 26.9% of cases, an object was found. Of these cases 82.7% resulted in a no further action disposal; 17.3% resulted in police action being taken; 5.8% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 37 stop and searches.
- Mixed Ethnicity – 1 stop and search
- Black or Black British – 4 stop and searches
- Asian or Asian British – 3 stop and searches

WILTSHIRE POLICE

Proud to serve and protect our communities



@wiltshirepolice

Local Priorities & Updates

Priority	Update
Speeding	The Community Policing Team has been conducting speed checks at various locations around Royal Wootton Bassett and the surrounding villages in order to improve road safety and target offenders. We support our local Community Speed Watch teams and use the data they collect to increase speed checks and provide a visible Police presence to target those areas with the highest numbers of speeding drivers.
Burglaries	Following an increase of dwelling burglaries in November we continue to conduct targeted patrols of vulnerable locations, promote crime prevention advice to the Community and work with the Fortitude Team to identify the offenders.
ASB	We have been working with the Council and Police Licensing Teams to engage with local License Holders to ensure compliance with the regulations and promote maximum community safety. We have run a number of test purchasing operations at various premises and held a Night Time Economy operation in December.

WILTSHIRE POLICE

Proud to serve and **protect** our communities



@wiltshirepolice

Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Royal Wootton Bassett Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/royal-wootton-bassett-area-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

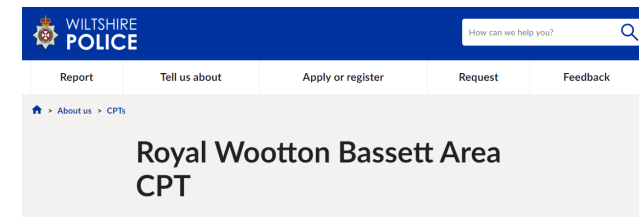
Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk



Follow your CPT on social media

- [Royal Wootton Bassett Police Facebook](#)
- [Royal Wootton Bassett Police Twitter](#)
- [Malmesbury Police Facebook](#)
- [Malmesbury Police Twitter](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



CPT Royal Wootton Bassett covers the areas of Royal Wootton Bassett, Malmesbury, Cricklade, Ashton Keynes and surrounding areas.

To contact your CPT about a community-related matter, such as a school visit, then please email RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk. Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)

You see a map of crimes in the Royal Wootton Bassett area [by visiting www.police.uk](#)

WILTSHIRE POLICE
Proud to serve and protect our communities



Update for Wiltshire Area Boards

December 2021

Covid-19 vaccinations

Covid-19 vaccination rates

Records continue to be broken as we step up our booster vaccination efforts. As of early January over 1.1 million vaccines have been administered in the Wiltshire area.

The people in our vaccination sites have gone above and beyond to start early, stay open later and work weekends to make sure we have offered everyone we can the chance to get their booster vaccination before the end of the year.

Innovative means to provide the vaccination have been explored across the area. The Winter Solstice saw the Salisbury Plain PCN taking the vaccination to the people with a pop-up clinic at Stonehenge. They vaccinated more than 50 people who had gathered at the ancient site to mark the shortest day of the year.

Covid-19 vaccinations for children aged between 12 and 15-years-old

As schools across Bath and North East Somerset, Swindon and Wiltshire reopen to students after the Christmas break, parents are being urged to make sure children are fully protected against coronavirus.

Two doses of the Covid-19 vaccine are needed to provide children aged between 12 and 15-years-old with full protection against the virus.

Most children are able to receive their second vaccination 12 weeks after having their first, although some who have recently had Covid-19 will need to wait 12 weeks from the date of their positive test.

Although vaccine clinics are still being held in schools, parents can ensure their child is vaccinated without delay by booking an appointment at one of the centres offering vaccinations for children. These sites include Salisbury City Hall.

Wiltshire Support at Home (WSAH)

Wiltshire Council is launching a new in-house service which will provide short to mid-term care to people needing additional support when they leave hospital.

The service called Wiltshire Support at Home (WSAH) will also work with NHS Rapid Response to help prevent unnecessary admissions to hospital. It will assist services already provided by health partners and Wiltshire Council Adult Social Care that ensure people can remain in their own homes rather than be admitted to hospital and also provide support for people on discharge.

WSAH has already been piloted in a number of areas in Wiltshire with good results and the service will be rolled out across the Wiltshire Council area.

Integrated Care Partnership

The BSW Partnership Board will hold its next meeting in public on 28 January 2022. Members of the public are welcome to attend as observers to find out more about the BSW Partnership, our progress, and our plans for the future.

The meeting will be from 9am to 12pm and will be held virtually via Zoom.

You can request to attend and observe the meeting in public and submit a question to the BSW Partnership Board by emailing bswccg.partnership@nhs.net.



DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



Recent News & Events

Pumpkins, Bonfires and Fireworks



Win a VIP trip to a fire station and younger children be fire safe this Halloween and Bonfire Night.

The fun of Halloween and Bonfire night will soon be here, but while having fun it is important that the whole family know how to stay safe, and what to do if there is an accident.

Help younger children understand how they can help keep themselves safe from harm by visiting our Halloween and Bonfire Night Staying Safe resource:-

<https://www.dwfire.org.uk/education/pumpkins-bonfires-and-fireworks/>

Road Safety Roadshow Live again with Arval UK's support

'Safe Drive Stay Alive' roadshow has returned to the schools of Wiltshire to ensure its life-saving messages still reach young people.

Covid-19 meant the flagship road safety programme, which is aimed at Year 11-13 students had to be delivered digitally. Now that restrictions have lifted, schools once again have the option to view the presentation live.

Safe Drive Stay Alive held its first live Wiltshire roadshow on 30 September at the Royal Wootton Bassett Academy, and more have been held and booked for schools across the county throughout the academic year.

The relaunch of the roadshow wouldn't be possible without the help and kind support from Arval UK.



Our firefighters are holding a number of car washes this weekend (30-31 October) in aid of the [Fire Fighters Charity](#).

Firefighters save house in Melksham amid plea for new recruits

Assistant Chief Fire Officer Andy Cole said: "Firefighters did a great job of saving the house involved in this incident. This fire occurred about 150m from Melksham Fire Station but unfortunately, due to lack of available firefighters, Melksham was not available to attend.

He added: "We have and continue to try to recruit on-call firefighters across Dorset and Wiltshire, this type of incident shows exactly why we need these new recruits. Whilst we will always make sure a fire engine responds to an incident when it is needed, in this case it took firefighters from Trowbridge 11 minutes from the call to arrive, if Melksham had been available, this response time could have been cut dramatically."

On-call firefighters are **paid members of staff** who respond to their local station when they are required to attend incidents and help their local community. They receive the same levels of training and support as their full time colleagues. We are particularly interested in hearing from females or those from underrepresented groups. If you are interested in becoming an on-call firefighter, please find out more on our website <https://www.dwfire.org.uk/working-for-us/on-call-firefighters/>



First SPECTRA course held

Previously known as Salamander in the North and SPARC in the South, our personal development courses are now being delivered under the banner of SPECTRA.

The first course was held in Swindon and culminated with a passout parade on 6 October where Deputy Lieutenants of Wiltshire, Shirley Ludford and Claire Garret, and the High Sheriff of Wiltshire, Sir Charles Hobhouse Bt, helped to celebrate the learners' achievements.

SPECTRA courses can be delivered for young people and adults, and can be tailored to meet a certain cohort or commissioner's needs. For more information, please visit www.dwfire.org.uk/SPECTRA





Demand

Total Fire Calls for Royal Wootton Bassett Fire Station for period Oct / Nov / Dec 21:-

Category	Total Incidents
No. of False Alarms	10
No. of Fires	15
No. of Road Traffic Collisions and other Emergencies	9
Total	

Local Incidents of Note: - There have been 2 fires in as many months at a property in RWB. The service is working with partner agencies to ensure the occupants are getting appropriate support.

Demand

Total Fire Calls for Cricklade Fire Station for period Oct / Nov / Dec 21:-

Category	Total Incidents
No. of False Alarms	5
No. of Fires	5
No. of Road Traffic Collisions and other Emergencies	5
Total	

Local Incidents of Note: - There was a significant fire at an Indian Restaurant in Cricklade 29 Nov 21 which caused damage to the kitchen and flat above.

Dean Hoskins
T/Station Manager

Email: dean.hoskins@dwfire.org.uk
Tel: 01722 691057
Mobile: 07515187344

Royal Wootton Bassett & Cricklade Area Board Community Safety Forum – Report to Area Board January 2022

Overview

The Community Safety Forum was set up during the height of the Covid-19 Lockdown to bring together appointed representatives of the Towns and Parishes and the Area Board Members with the local Wiltshire Police Inspector and the Dorset and Wiltshire Fire and Rescue Station Manager (Swindon West & North East Wiltshire – Westlea, RWB & Cricklade).

The group meets virtually monthly.

Police and Fire priorities and issues are discussed, along with any general concerns arising from the parishes.

There will generally also be a main topic of interest with a presentation and speaker.

Notes of the meetings are sent to those present to be shared as they wish within their own parishes/organisations.

Recent Meetings

October 2021

Key Topic	<p>Brett Warren – Senior Environmental Health Officer (North), Wiltshire Council Environmental Control and Protection Team</p> <p>Brett explained the function of the Environmental Control and Protection Team, and explained the many and varied areas that they investigate and control, particularly focussing for the purpose of this meeting on noise nuisance, which relates to premises not people.</p> <p>The sale and use of fireworks is controlled by law and is enforced by police and trading standards.</p> <p>Fireworks can be used legally up until 11pm on any day of the year, with extension till midnight on Nov 5th and till 1am on New Years Eve, Chinese New Year and Diwali.</p> <p>There is no specific licensing of events involving fireworks by Wiltshire Council but all large events would require an Event Management Plan.</p> <p>A license is required to sell fireworks.</p>
Police update	
DWFRS	
Parish/Town issues	Speeding.

November 2021

Key Topic	Jane Deeley, Road Safety Manager (Education), Wiltshire and Wiltshire and Swindon Community Safety Partnership
------------------	---

**Royal Wootton Bassett & Cricklade Area Board
Community Safety Forum – Report to Area Board January 2022**

	<p>Road Traffic Collisions currently biggest killer of children across the world, focus is on reducing RTCs. Lockdown saw and increase in high speed road crime. Currently around 25-30 deaths per annum in Wiltshire.</p> <p>FATAL 4</p> <ul style="list-style-type: none"> • Inappropriate Speed • Drink/drug driving (including cannabis and prescription meds) • Using Mobile Phone • Not wearing seatbelts <p>Now looking at Safe System Approach and Vision Zero</p> <ul style="list-style-type: none"> • We are all human and we all make a mistake at some point. Human beings are vulnerable and there are physical limits to what our bodies can stand. Everyone shares responsibility for reducing danger on the roads and all parts of the system must work together. • Mistakes should not lead to a collision • If a collision does occur then it should be controlled so death or serious injury does not occur <p>Five Pillars of Safe System</p> <ul style="list-style-type: none"> • Safe Vehicles • Safe Speeds • Safe Road and Roadsides • Safe Road Use • Post Crash Care <p>Vision Zero is that nobody is killed or seriously injured.</p>
Police update	<p>Police have been involved with Remembrance Parades, Security and laying wreaths Mo informed that police have been involved with speed checks in Lyneham and Cricklade along with response teams, also school patrol. ASB with Halloween and bonfire night with some young people “going rogue”.</p>
DWFRS	<p>Dean Hoskins introduced himself. No real issues with deliberate setting of fires. Concerns still about road safety Will be doing a Christmas Fire Safety campaign. Diwali this year coincided almost with Bonfire night so more fireworks than usual. Area Board offered to help DWFRS with local publications/communications via the area board comms network</p>
Parish/Town issues	<p>Problems across the board with speeding Concerns raised about the logging of calls to police 101.</p>

December 2021

**Royal Wootton Bassett & Cricklade Area Board
Community Safety Forum – Report to Area Board January 2022**

Key Topic	<p>Christine Sharma, Road Safety Manager, DWFRS</p> <p>Christine explained that DWFRS is involved with a number of programmes, including</p> <ul style="list-style-type: none"> • Safe Drive/ Stay Alive • Survive the Drive • Biker Down- https://www.dwfire.org.uk/education/road-safety/road-safety-education/biker-down/ <p>There is a focus on those in Secondary Education and a lot of work has been done as a result of the Covid situation to change from face to face to a virtual / online platform.</p>
Police update	<p>Crime reporting numbers still relatively low.</p> <p>There has been a house closure order in Cricklade due to drug dealing.</p> <p>Modern Day Slavery , particularly with Big Issue sellers.</p> <p>Drug Dealing in RWB</p> <p>Still doing road policing and speed checks</p>
DWFRS	<p>Warning about electric appliances overload and reminder to water Christmas trees to avoid fires.</p>
Parish/Town issues	<p>Speeding</p> <p>e-Scooters</p> <p>Police 101 reporting.</p>

The January meeting will be held virtually on January 14th where Inspector Douglas Downing will speak to us about Police 101 Call Handling.

The February meeting will be attended by a representative from the Office the Police and Crime Commissioner who will update on actions taken to tackle speeding.

Report from Cllr Allison Bucknell.
December 2021

WHAT IS THE WILTSHIRE YOUTH COUNCIL?

The Youth Council is made up of **11 – 18-year-olds** who represent their schools and communities in decision making where they live.

Each school will have one **Youth Councillor** and one **Deputy Youth Councillor**.

WHAT DO YOUTH COUNCILLORS DO?

Attend a monthly youth council meeting to focus on issues that are important to young people.

Talk to leaders and decision makers, ensuring young peoples voices are heard.

Form a Shadow Youth Cabinet that links in with the Wiltshire Council Cabinet.

Inspect places such as town centres, community centres and leisure

facilities to make sure they are youth friendly.

Work with community groups to decide how money is spent for young people.

Join monthly training sessions to support you in your role

WHY BECOME A YOUTH COUNCILLOR?

You can share what you believe in and represent others.

You can make a difference in your school and community

You can learn new skills that will make you stand out when applying for further education and work.



Wiltshire Youth Council

Is this for you?

Scan the QR code to find out more!



Briefing Note – Wiltshire Youth Council



Service : *Quality Outcomes, Children and Families*
Further Enquiries to: *Joe Sutton, Youth Voice Lead*
Date Prepared: 13/10/2021
Direct contact: childandyouthvoice@wiltshire.gov.uk

Young people can get involved in local decision making and have a say on funding for youth projects as part of a new democratic body being set up for Wiltshire.

The Wiltshire Youth Council will start next year, with representatives from secondary schools across the county elected to speak out on issues that are important to them.

Wiltshire Youth Councillors will have the power to:

- Meet up with Wiltshire Council leaders and have their say on local decisions.
- Work with area boards to ensure funding for youth projects has the right impact for them and their peers.
- Inspect services to ensure they represent young people's best interests.
- Easily communicate with their peers so young people's views are properly represented.
- Opportunity to shadow council leaders as a shadow youth cabinet member for a particular area of interest.

Schools are being invited to encourage 11-17 year olds to put themselves up for election, with elections due to take place between 31 January 2022 and 4 February 2022.

Youth councillors will be asked to commit one evening per month to attend a full youth council meeting, which will focus on issues important to the young people. They will also be expected to talk to their peers about the issues and represent their views. There will also be training to support them in their roles, covering topics including debating, running a youth inspection and delivering presentations.

You can watch videos of Cllr Laura Mayes and Cllr Richard Clewer, Leader of Wiltshire Council talking about why it's a good idea to be part of the Wiltshire Youth Council here

<https://youtu.be/27ikHINbLxM>.

Young people who are interested and want further information can go to childandyouthvoice@wiltshire.gov.uk. You can also follow the child and youth voice team on Facebook [\(6\) Wiltshire Youth Union | Facebook](#) and Instagram [Wiltshire Youth Union \(@wiltshireyouthunion\)](#) • [Instagram photos and videos](#).



Community Engagement Report – Royal Wootton Bassett and Cricklade Community Area

Royal Wootton Bassett Area Board

19th January 2022

Action Plan for the

Royal Wootton Bassett & Cricklade Community Area Board

1. Purpose of the Report

1. To receive feedback and note progress on priority actions identified in the area board action plan (29 Sept 2021).
2. To confirm the removal of priority actions identified in the action plan:
 - a) Young People - Develop the Local Youth Forum (Practitioners group). The Forum is being re-established and will update the Area Board directly in future.
 - b) Older and Vulnerable Adults - Re-establish the Health and Wellbeing Group – Complete (group will now update Area Board directly).
 - c) To set up an Older and Vulnerable People and their Carers Group – now combined with the Health and Wellbeing Group.
 - d) Environment - Promote the Wiltshire Council Climate Strategy and COP26 – Complete 12/11/21.
3. To request the Community Engagement Managers, work with local groups and organisations and the relevant Area Board Champions to consider new actions for inclusion in the Action Plan priority list (appendix 1).
4. To confirm that, where appropriate, the RWB&C Area Board will focus its time and resources upon existing and new priority actions during 2022/23.

Report author: Jane.Vaughan@wiltshire.gov.uk Alexa.Davies@wiltshire.gov.uk 19th Jan 2022.



Community Engagement Report – Royal Wootton Bassett and Cricklade Community Area

2. Update on the Royal Wootton Bassett & Cricklade action plan:

Since the last meeting, in September, Board Members and the Community Engagement Managers have been actively working with the community to move forward actions. A few are now complete, while others are still at a stage of development.

To date priority actions, listed below and displayed in **appendix 1**, have been identified and these can be categorised as short (a), mid (b) and longer term (c+) in their urgency/anticipated achievement:

Young people

- a) Reconvene the Community Area Youth Forum to confirm priority issues outlined in the Status Report and identify priority actions/activities that can be undertaken with and without the Area Board.

In progress – A meeting of the Forum is planned in Jan 2022.

- b) Establish a Community Area Young Peoples Voice group.

In development – Wiltshire Council is in the process of setting up a Youth Council and Royal Wootton Bassett Academy and Braydon Forest Schools have both engaged with this initiative. There are also community seats open to young people who live, but do not receive their education from a school in the Wiltshire Council administrative area. An area board youth survey has received responses from approx. 600 young people from the community area. Further development of a RWB&C specific youth voice group will be discussed at the Youth Forum.

Older and Vulnerable People

- a) Re-establish the Health and Wellbeing Group.

In progress – meetings have taken place with key people to re-establish and develop a Health and Wellbeing Group. Representatives have been requested from each parish in the community area to join the group. An initial meeting is planned for the Spring.

- b) To set up an Older and Vulnerable People and their Carers Group.



Community Engagement Report – Royal Wootton Bassett and Cricklade Community Area

In progress – discussions about this issue have resulted in a decision to combine the Health and Wellbeing Group with the Older and Vulnerable People and their Carers Group for development.

The Environment

- a) Promote the Wiltshire Council Climate Strategy and COP26.
Complete – consultation on the Climate Strategy and COP26 have both taken place.
- b) Establish an Area Board wide Environment Group
No action reported to date.

Economy

- a) Establish current issues affecting local business and promote regeneration of the high street.
Ongoing – officers have been preparing to roll out an initiative designed to support local high street businesses.
- a) Raise awareness of organisations working locally to eliminate poverty (fuel, IT, financial, food)
Ongoing – foodbanks in RWB, Lyneham and Cricklade have all received financial support to continue their work locally. Engagement with organisations such as the Swindon Food Co-operative and Safe and Warm Wiltshire is helping to build knowledge, but further work is needed to identify specific actions.

Community Resilience

- (a) Work with Town and Parish Councils to re-establish and develop a RWB&C Area Parish Forum.
In progress – Prior to the Covid pandemic the area board had successfully trialled holding a quarterly Parish Forum. Members will discuss reinstating these sessions in Spring 2022.



Community Engagement Report – Royal Wootton Bassett and Cricklade Community Area

3. Conclusion

The first few months of the adopted RWB&C Action Plan has seen some progress. Unsurprisingly some workstreams have moved forward faster and further than others.

The Action Plan has been designed to help keep track of activities and projects taking place and it is likely that some actions and projects have yet to be picked up.

Partners, community groups and individual volunteers are encouraged to let the area board know if they are starting a project which is addressing one of the priority issues and to remember that the Area Board is keen to focus its grants budgets upon projects which can demonstrate links to the Plan.

The Action Plan should not be a static document, but a dynamic framework, to be revised, adapted and updated as matters change, needs arise, and projects are completed.

As actions are completed and/or issues are resolved, they will be removed from the Action Plan and other issues raised may move onto the plan.

Equally all other issues and actions may be progressed outside of the action plan as and when possible.

Other issues awaiting prioritisation in the Status report can be viewed at **appendix 2**.

4. Recommendations

1. To receive feedback and note progress on priority actions identified in the area board action plan (Sept 2021 – Jan 2022).
2. To confirm the removal of completed priority actions identified in the action plan:
 - a) Young People - Develop the Local Youth Forum (Practitioners group).
The Forum is being re-established and will update the Area Board directly in future.
 - b) Older and Vulnerable Adults - Re-establish the Health and Wellbeing Group – Complete (group will now update Area Board directly).



Community Engagement Report – Royal Wootton Bassett and Cricklade Community Area

- c) To set up an Older and Vulnerable People and their Carers Group – now combined with the Health and Wellbeing Group.
 - d) Environment - Promote the Wiltshire Council Climate Strategy and COP26 – Complete 12/11/21.
3. To request the Community Engagement Managers, work with local groups and organisations and the relevant Area Board Champions to consider new actions for inclusion in the Action Plan priority list (appendix 1)
 4. To confirm that, where appropriate, the RWB&C Area Board will focus its time and resources upon existing and new priority actions during 2022/23.

5. Background

Every 3 to 4 years, Wiltshire Council's public health department working with key partners and organisations, undertakes a thorough analysis of data available to provide a summary of the current and future needs of people in Wiltshire. This information which is called the "Community Area Joint Strategic Needs Assessment" (JSNA) is broken down to and presented around Wiltshire's 20 community areas to help local communities in their prioritisation and decision making.

As a result of the Covid-19 pandemic and associated lockdown measures, it was agreed that each community area board would lead on the creation of a short "Community Area Status report" to capture and reflect the main messages from local data and community discussions. The intention was to also reflect some of the impact of the pandemic upon our community.

This was brought to the Area Board in July 2021 and adopted. The next step was to use this information to help inform and select priorities that the Area Board would focus its resources upon.

All local organisations, groups, clubs and individuals have a desire and a joint responsibility to address local issues. The area board wanted to identify how it can best use what time, influence and resources it has in order to help make a difference. Area Boards in Wiltshire were asked to initially agree between 3 and 5 priorities to focus upon and then take some actions that will help address them. These priorities can be changed at any time if required. The criteria used to select them included:



Community Engagement Report – Royal Wootton Bassett and Cricklade Community Area

- Is there evidence to suggest that this is a local issue that needs to be addressed?
- Is the Area Board best placed to take one or more actions that will help?
- Is there support for this from the wider community?
- Are there associated actions which can deliver desired outcomes within the next 18 months?

Having looked at the evidence the Royal Wootton Bassett & Cricklade Area Board agreed that its priorities fell broadly into 2 themes and 6 streams, as listed below, with 3 Wiltshire Councillors working as Champions for each theme:

PEOPLE Champions: Cllr Allison Bucknell, Cllr David Bowler, Cllr Mary Champion.

Young people - Mental Health & Wellbeing and Positive Activities

Older People - Isolation and access to services

Vulnerable individuals and families – including the economically vulnerable

Community Resilience – cross community area communication and co-operation.

PLACE Champions: Cllr Bob Jones, Cllr Steve Bucknell, Cllr Jacqui Lay.

The Local Economy - Promote local business and address IT, Food & Fuel Poverty.

The Environment – Addressing climate change targets.

A rolling work plan is being maintained to record what actions have been proposed, their status and other information.

The Community Engagement Managers have been asked to provide an overview of progress which the Area Board has been involved in/or is aware of.

The action plan can be changed as and when the board thinks it appropriate, when actions have been completed and as new issues arise.

Appendix 1. Action Plan to be updated by Royal Wootton Bassett & Cricklade Area Board

Priority	Action	Leads	Partners Engaged	Funding Required	Comments	Status
Young people Mental Health & Wellbeing and Positive Activities	Reconvene the Community Area Youth Forum (Practitioners group) to confirm priority issues outlined in the Status Report and identify priority actions/ activities that can be undertaken with and without the Area Board. This group originally began to meet during lockdown and was made up of people working with young people from across the community area in a wide variety of spheres (paid and voluntary) from Teachers and Youth workers to sports coaches and uniformed group leaders. They previously focussed upon taking the opportunity to share information and discuss issues affecting young people. Completion 25/01/22	Cllr Allison Bucknell	RWB Town Council, Cricklade Town Council Royal Wootton Bassett Academy, Bradon Forest School, Rise Trust (Youth), Purton Parish Council, Cricklade Local Youth Network, RWB Local Youth Network, RWB Hockey Club, Launch to Learning, Army Welfare Service Lyneham; Police Youth /Early Intervention team, RWB Netball.		Top priority The Forum is being re-established and will update the Area Board directly in future. 25/01/22 Recommended for closure on the Action Plan – 19/01/22	
	Develop a young people voices group to develop appropriate ways to engage and consult with local young people		Rise Trust (Youth), Army Welfare Service Lyneham, Cricklade Local Youth Network, RWB Local Youth Network		Top priority Royal Wootton Bassett Academy and Braydon Forest Schools have both engaged with Wiltshire Youth Council initiative. Community seats also open to young people who live but are not educated at a school in the Wiltshire Council administrative area. An area board youth survey has received responses from approx. 600 young	

					people from the community area. Need for a specific youth voice group will be discussed at the Youth Forum.	
	Develop Local Youth provision, street based and café style in the towns and assess provision in the villages.		Rise Trust (Youth), Army Welfare Service Lyneham, Cricklade Town Council, Purton Parish Council, RWB Town Council.	Yes, under investigation	Ongoing	
Older People Isolation and access to services	To set up an Older and Vulnerable People and their Carers Group (OVPC). This would have a primary focus on engaging, in an informal manner, with people from the community who are involved with running activities and events for older people, vulnerable adults and carers. In the hope that they are best able to provide anecdotal evidence of local experiences and gaps in support.	Cllr David Bowler			discussions about this issue have resulted in a decision to combine the Health and Wellbeing Group with the Older and Vulnerable People and their Carers Group for development.	
	To Re-establish the Health and Wellbeing Group (H&W). This would concentrate upon information sharing and discussion of the issues and experiences raised by the OVPC group. Complete Spring 22	Cllr Mary Champion	Community Together, Link 6 & RWB; RWB Walking Group, Thursday Memory Group; Zoe Millington, Wiltshire Centre for Independent Living; Pips Community Café; Cricklade Open Door; RWB Shed; Cricklade Link Celebrating Age Wiltshire; Wiltshire Council Health Trainer; Local Area Coordinator; RWB, Purton and Cricklade Libraries; RWB Children's Centre;		Top priority meetings have taken place with key people to re-establish and develop a Health and Wellbeing Group. Representatives have been requested from each parish in the community area to join the group. An initial meeting is planned for the Spring	
	Undertake an audit of the activities and events for Older and Vulnerable People	Cllr David Bowler			Ongoing	

	and Carers to establish current status and identify what support may be required/possible to support development of new and existing groups				Request for information sent out to all parishes to help consolidate local knowledge.	
	Support the ongoing development of the Celebrating Age project in the Area. This project has successfully provided activities for older people and carers across the community area pre and during the pandemic. It is now working towards its third phase, which plans to return to more face-to-face events and activities.	Cllr Mary Champion	Wiltshire Music Centre; Local volunteers, Health & Wellbeing Group.	Yes, £1,500 allocated from H&W budget 09/2021	Ongoing Links directly to action suggested in Status Report: Encourage, support and promote positive/accessible activities.	
Environment	Promote the Wiltshire Council Climate Strategy and COP26. Complete 12/11/21	Cllr Steve Bucknell	RWB Environmental Group		Top priority consultation on the Climate Strategy and COP26 have both taken place.	
	Establish an Area Board wide Environment Group			No action reported to date.		
Economy	Establish current issues affecting local business and retail (promote regeneration of the high streets and villages).	Cllr Bob Jones			Top priority officers have been preparing to roll out an initiative designed to support local high street businesses.	

	Raise awareness of organisations working locally to eliminate poverty (fuel, IT, financial, food)	Cllr Jacqui Lay			Top Priority Foodbanks in RWB, Lyneham and Cricklade have all received financial support to continue their work locally. Engagement with organisations such as the Swindon Food Co-operative and Safe and Warm Wiltshire is helping to build knowledge, but further work is needed to identify specific actions.	
Community Resilience	Develop a Community Area Parish Forum.	Cllr Allison Bucknell	All Town and Parish Council Chairs and Clerks		Top priority Prior to the Covid pandemic the area board had successfully trialled holding a quarterly Parish Forum. Members will discuss reinstating these sessions in Spring 2022.	

Appendix 2: Issues identified in the status report for further consideration (those already escalated to the action plan are marked accordingly)

Issue	Possible actions (where identified)	Key supporting evidence source	Area Board priority streams – where relevant	Escalation to priority stream or other organisation leading
Social Isolation and access to activities for Older and Vulnerable people	Encourage, support and promote positive/accessible activities.	JSNA data/RWB&C Health and Wellbeing group/RWB&C Covid-19 volunteer support group forum.	PEOPLE	Older and Vulnerable People
Mental Health and Wellbeing	Encourage, support and promote self-help activities with signposting to	RWB&C Health and Wellbeing group/RWB&C Covid-19 volunteer support group forum.	PEOPLE	Older and Vulnerable People
Hospital admissions through self-harm notably higher than Wiltshire rate.		JSNA data	PEOPLE	
Access to Medical services	Partnership working and communication with local surgeries	Discussions with partners	PEOPLE	
Academic achievement.	Identify, support and promote initiatives being developed locally regionally and nationally to support young people and families who are likely to be negatively impacted by a widening academic achievement gap. Explore opportunities to	JSNA data / RWB&C Area Youth Forum	PEOPLE	Young People

	<p>improve access to IT equipment and broadband for young people and especially those living in economically vulnerable households.</p> <p>Maintain regular communication with schools and encourage/ support their recovery curriculum and transition schemes.</p>			
<p>Provision of joined up, relevant youth support, guidance and activities.</p>	<p>Develop new opportunities to provide a combination of ongoing street based/café style youth work providing support, signposting, mentoring.</p> <p>Confirm the current offer for youth activities in the community area. Ensure that robust safeguarding</p>	<p>RWB&C Area Youth Forum</p>	<p>PEOPLE</p>	<p>Young People</p>

	<p>policies and procedures are present and that opportunities are accessible..</p> <p>Encourage and support relevant activities for young people, especially during school holidays and at times of locally recognised anxiety.</p> <p>Develop links between local youth providers and encourage their ongoing conversations, training and development especially relating to new approaches to youth work, safeguarding and funding opportunities.</p>			
<p>Listening to young people.</p>	<p>Discuss and develop a new, locally relevant way to link with the views of local young people</p>	<p>RWB&C Area Youth Forum</p>	<p>PEOPLE</p>	<p>Young People</p>

	using technology, existing channels and street-based youth workers to better understand issues they are facing. Identify new ways to capture the issues and views of young people (traditional style surveys are unhelpful).			
Cross community area communication and co-operation/	Encourage and promote more cross area working/information sharing and communication between town and parishes	RWB&C Town and Parish Forum/conversation and Community Safety Forum.	PEOPLE	Community Resilience
Anti-Social Behaviour and perceptions of ASB in some parts of the community	Develop and promote ongoing conversations between parish reps and Wiltshire Police, link with detached youth provision.	RWB&C Community Safety Forum.	PLACE	
There is a higher than the Wiltshire average level of road collisions and deaths		JSNA data and Fire and Rescue Service.	PLACE	
Lack of affordable housing	access to good quality / carbon	JSNA data	PLACE	

	neutral housing esp in villages			
Personal debt and financial challenges are increasing rapidly		Office of National Statistics, JSNA data	PEOPLE	
Transport is very difficult for non-car owners.		All partner discussions	PLACE	
Link schemes do not have enough drivers		Link Schemes	PEOPLE	
Alcohol related hospital admissions higher than Wiltshire rate.		JSNA data	PEOPLE	
Need to develop safer cycle routes across the community area.		RWB&C Eco Fest and Environmental groups	PLACE	
Support for Local Sustainable shops and businesses		Local Businesses and Environmental groups.	PLACE	Economy
Need for more environmental housing with reduced carbon levels.		JSNA data and environmental groups	PLACE	Environment
Challenge to achieve energy performance targets and climate change targets in an affordable way		JSNA data and environmental groups	PLACE	Environment
Waste and Recycling			PLACE	Environment
Support and promotion of businesses affected by COVID-19 .		Local Businesses and community discussions	PLACE	Economy
Promotion of High Streets and Local Businesses		Local Businesses and community discussions	PLACE	Economy
Only 13.4% of adult carers felt they had the social contact they'd like.		JSNA data	PEOPLE	

8% of 0-19yr olds thought to be living in poverty			PEOPLE	Economy
Addressing Food Poverty			PEOPLE	Economy
Fuel Poverty			PLACE	Economy
Highways infrastructure and maintenance			PLACE	
Support for people living with dementia			PEOPLE	
Development of appropriate digital literacy in older/vulnerable people who are currently not able to access appropriate equipment or learning opportunities.			PEOPLE	
adults living with SEND in the community and the pressures faced by carers, especially those carers who are also parents with their own vulnerabilities.			People	
Working / learning from home – access to equipment / internet			PLACE	
YP -Worries over future opportunities – achieving recognised qualifications, access to further education, work experience, apprenticeships, work etc.			PEOPLE	
Road Safety – reduce collisions			PLACE	CATG
Community Safety – County Lines			PLACE	Community Safety Forum

Environment – meet carbon neutral	Community Orchard/Wood/Tree Planting Schemes		PLACE	Environment
Environment - rewilding			PLACE	Environment
Environment – improve EPC ratings			PLACE	Environment
Environment – sustainable businesses			PLACE	Environment
Environment – Active Travel			PLACE	Environment
Environment – walking routes			PLACE	Environment
Economy - debt management			PLACE	Economy
Economy – private rental market			PLACE	
Economy – rural transport			PLACE	
Economy – local business support			PLACE	Economy
Economy – employment opportunities			PLACE	Economy

Royal Wootton Bassett and Cricklade Area CATG Recommendations to the Area Board:

1. To note the discussions and updates outlined in this report
2. To close the following issues: **11-20-08 (Broad Town), 6149 and 6077 (Lydiard Millicent).**
3. To move the following issues to the Priority A list: **5083 (Purton).**
4. To move the following issue **11-21-10 (Winterbourne Bassett) to the B List.**
5. To move issue **11-20-02/03 to the Priority B list** to take forward the installation of the 2 recommended upgrades with a 25% contribution from Cricklade Town Council.

	Royal Wootton Bassett and Cricklade CATG: Notes of virtual meeting on Wednesday 15th December 2021
1.	<p>Attendees:</p> <p>Allison Bucknell RWB&C Area Board; Bob Jones – RWB&C Area Board; Mary Champion - RWB&C Area Board; David Bowler - RWB&C Area Board; Steve Bucknell - RWB&C Area Board; Jacqui Lay – RWB&C Area Board; Elizabeth Threlfall – Malmesbury Area Board (observing); Guy Rickett – Clyffe Pypard; David Lloyd – Latton; Jim Gunter – Broad Hinton & Winterbourne Bassett; John Coole – Cricklade; Rupert Pearce – Broad Town; Luke Curtis – Lydiard Millicent; Kevin Woolnough – Tockenham; Rose Love - Lydiard Tregoze; Nic Hughes – RW Bassett; Ray Thomas – Purton; Martin Cook – Wiltshire Council Area Highways Engineer; Steve Hind – Wiltshire Council Highways; Jane Vaughan – Community Engagement Manager.</p> <p>Apologies: Andrew Matthews – Royal Wootton Bassett Town Council.</p>
2.	<p>News and Updates</p> <p>There were no verbal updates on this occasion.</p>
3.	<p>CATG Budget</p> <p>A verbal update was provided at the meeting. (See current budget appendix A)</p>

	Item	Latest Update	Actions and recommendations	Who
4.	Update and discussions about Top 5 Priority Schemes (A List)			
	11-20-06 C114 Water Eaton Submitted 20/03/2020 Gates, signs and road markings	Scheme to be funded by Latton PC £10K budget Site meeting undertaken with Bob Jones to establish a proposal. Initial proposal suggested not approved. Further request to investigate build outs. Wiltshire Council will not allow build outs in unlit areas or on derestricted roads. Bob Jones to discuss with Parvis. No engineering resolution had been identified. A speed limit review was considered unlikely to result in a reduction in the limit, however Cllr Bob Jones would go to the Parish to ask whether they wish to follow that route. Parish Council have requested speed limit review which has been ordered via Atkins. It was confirmed that the Parish had agreed to contribute 25% of the costs.	Progress work Area Board to note	Highways Chair
	11-20-08 Broad Town Submitted 24/09/2020 Pye Lane, proposed footway	The Parish Council had notified officers of their intention to withdraw this issue (Email from PC 29/11/21).	Recommendation: Area Board to close this issue.	Chair

	<p>11-19-08 Lydiard Tregoze Submitted 11/11/2019</p> <p>Request for extended 40mph speed limit</p>	<p>Unsuitable for 40mph extension. Re consideration of preventing right turn into Sally Pussey's Inn.</p> <p>Signing scheme developed and consideration of road marking solution to deter vehicles parking in turning lane for the Inn. Consideration also given to possible signing for vehicles turning in and out of Spittleborough Farm and cemetery but assessed as not appropriate.</p> <p>Officers reported that the estimated cost of this scheme was £3,000. The Parish Council representative confirmed a 25% contribution towards the scheme.</p>	<p>Progress work</p> <p>Area Board to note</p>	<p>Highways</p> <p>Chair</p>
	<p>11-20-13 Royal Wootton Bassett Longleaze – safe crossing concern Submitted 30/09/2020</p>	<p>Unlikely to be suitable for formal crossing due to conflict of zig zag markings with lay by and shop front.</p> <p>Road marking options discussed and being developed. Further works to be investigated by Councillors as part of school travel plan.</p> <p>Officers reported that the estimated cost of this scheme was £3,000.</p> <p>25% Town Council contribution to be confirmed.</p>	<p>Progress work</p> <p>Area Board to note</p>	<p>Highways</p> <p>Chair</p>
	<p>11-21-11 Broad Hinton Elm Cross Junction – safety measures Submitted 14/08/2021</p>	<p>TEAMS meeting undertaken and following site visit. Solutions for signing amendments being considered. This location also qualifies for local safety scheme assessment.</p> <p>Officers reported that the estimated cost of this scheme was £5,000. Detailed drawings and costs to be developed. 25% Parish Council contribution was confirmed.</p>	<p>Progress work</p> <p>Area Board to note</p>	<p>Highways</p> <p>Chair</p>

6.	Substitute Priorities (B List)			
	<p>Issue 5083 PURTON: Submitted 10/01/2017</p> <p>Road priorities at Tadpole Lane, B4533 and the C70</p>	<p>Experimental order for prohibition of entry and exit at C70 Hayes Knoll Road commenced on 24th May.</p> <p>Continuous amendments and replacements of barriers which are being removed by objectors.</p> <p>Six-month consultation period complete. Report to be written. Measures to be maintained for a further six months.</p> <p>Recommendation to return to Priority A List for reporting.</p>	<p>Recommendation: that the Area Board returns this issue to the Priority A list for post consultation report to be written</p> <p>Report to be written</p>	<p>Chair</p> <p>Highways</p>
7.	<p>Prioritisation of issues Closure of priority issues by the area board would result in one space for additional Parish priorities to be escalated for assessment. The group discussed all those on the list and voted 9 to 2 in favour of the following:</p>			
	Priority List by Parish			
	PARISHES	PRIORITY 1	PRIORITY 2	
	Broad Town	11-21-12 Footway request – Broad Acres to Broad Town Cars/ Broad Town Brewery area as more people are now walking on that stretch of road		
	Clyffe Pypard & Bushton			
	Cricklade	11-20-02/03 effectiveness of all crossings to be investigated. A report had been written by a Collision Reduction engineer. Cricklade reps were unhappy as only 2/4 globes were recommended for upgrade.	11-21-16 Cricklade, the Causeway - speeding	
	Recommendation to the Area Board		<p>To move issue 11-20-02/03 to the Priority B list to take forward the installation of the 2 recommended upgrades with a 25% contribution from Cricklade Town Council</p>	Chair

	Latton			
	Lydiard Millicent	6149 The Elms/ Washpool	Greenhill/ Lydiard Millicent crossroads	
	Recommendation to the Area Board		To remove issues 6149 and 6077 as Parish priorities.	Chair
	Lydiard Tregoz	11-21-4 Hook – footway safety Discussed various issues with pavement from Hook to Coped Hall roundabout, including grass alongside, the surface, the width and issues with M4 bridge and armco barrier. Possible £200k cost for full 0.9km length. First part of project would be a scoping exercise.	11-21-15 Hook – pedestrian path, Hook St to Bolingbroke Arms	
	Lyneham & Bradenstoke			
	Marston Meysey			
	Purton	11-21-8 Manor Hill, speed reduction – problems with accidents and HGVs and associated affect on listed buildings	11-21-9 Mustang Way, Moulden View – No waiting	
	Royal Wootton Bassett	11-20-10 Request for change in speed limit at railway bridges on A3102 Bath Rd (awaiting result of metrocount before deciding how to progress)		
	Tockenham			
	Broad Hinton and Winterbourne Bassett	11-21-10 Extension to 50mph limit from Elm Cross to beyond Winterbourne Bassett turning.		
	Recommendation to the Area Board		To move issue 11-21-10 to the Priority B list.	Chair

8.	Minor Signing schemes to be paid for by Town/ Parish Councils			
	Issue Number	Parish Council	Date submitted	y/n CATG approved
	Currently no active schemes			
9.	Date of Next Meeting			
	16 th February 2022			

Calne Community Area Transport Group

Highways Officer – Steve Hind

Community Engagement Manager – Jane Vaughan

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Royal Wootton Bassett and Cricklade (RWB&C) Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, RWB&C Area Board will have a remaining Highways funding balance of **£30,306.00**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific Safeguarding implications related to this report.

7. Recommendations to the Area Board:

7.1 To note the discussions and updates outlined in this report

7.2 To close the following issues: **11-20-08 (Broad Town), 6149 and 6077 (Lydiard Millicent).**

7.3 To move the following issues to the Priority A list: **5083 (Purton).**

7.4 To move the following issue **11-21-10 (Winterbourne Bassett) to the B List.**

7.5 To move issue **11-20-02/03 to the Priority B list** to take forward the installation of the 2 recommended upgrades with a 25% contribution from Cricklade Town Council.

Appendix A: CATG Budget 2021/22

Wootton Bassett & Cricklade CATG

December 2021 update

BUDGET 2020-21

£15,093.00 CATG ALLOCATION 2021-22

£41,838.00 2020-21 underspend

Contributions

£2,500.00 Purton PC for Church Lane (50% agreed)
 £625.00 RWB town council for Garraways (25% agreed)
 £7,000.00 Purton PC for Crosslanes (£7000 agreed)
 £2,000.00 Cricklade TC or dropped kerbs (25% agreed)
 £2,500.00 Latton PC for Water Eaton
 £750.00 Lydiard Tregoze PC for issue at Sally Pussey's Inn (25% to be agreed)
 £1,250.00 BH&WB PC for Elm Cross (25% to be agreed)
 £750.00 RWB town council for Longleaze (25% to be agreed)

Total Budget

£74,306.00

Commitments

Purton Church Lane pedestrian crossing improvements 5000 Estimate(PC contribution 25%)
 RWB Garraways waiting restrictions 2500 Estimate(TC contribution 25%)
 Purton Crosslanes 12 month experimental order 15000 Estimate(PC contribution £7000)
 Cricklade dropped kerbs 8000 Estimate(TC contribution 25%)
 Water Eaton - speed limit review 2500 Estimate(PC funded)

New Schemes

Lydiard Tregoze - Issue at Sally Pussey's Inn 3000 Estimate(PC contribution 25%)
 Broad Hinton Elm Cross safety measures 5000 Estimate(PC contribution 25%)
 RWB Longleaze safety measures 3000 Estimate(TC contribution 25%)

Total £44,000.00

Remaining Budget £30,306.00

Report To	Royal Wootton Bassett and Cricklade Area Board
Date of Meeting	Wednesday, 19 January 2022
Title of Report	Royal Wootton Bassett and Cricklade Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Royal Wootton Bassett and Cricklade Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For 2021/22	£ 49,278.00	£ 19,924.00	£ 7,700.00
Awarded To Date	£ 799.50	£ 4,030.00	£ 1,500.00
Current Balance	£ 48,478.50	£ 15,894.00	£ 6,200.00
Balance if all grants are agreed based on recommendations	£ 46,658.50	£ 15,894.00	£ 6,200.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG235	Community Area Grant	RWB Sports Association	RWBSA Boundary Trees	£799.50	£799.50
Project Summary: We (RWB Sports Association) are wishing to plant 30 tree saplings on the boundary of our land facing the motorway, so as to further "green" our site and help with noise screening from the motorway.					
ABG320	Community Area Grant	White Horse Cricket Club	White Horse Cricket Club new windows	£860.00	£860.00
Project Summary: To replace some windows that have rotten in our cricket club pavilion					
ABG337	Community Area Grant	The Royal Wootton Bassett Community Garden and Nature Reserve Trust	Woodshaw Nature Reserve Heritage Orchard	£960.00	£960.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary:</p> <p>The Royal Wootton Bassett Community Garden and Nature Reserve Trust is a local charity comprised solely of volunteers and established to enhance green spaces in the town. We are working on 2 acres of land which is owned by the Town Council and leased to the Trust, to turn it from scrub land into a pleasant nature reserve that will benefit our community. Our plan to provide a range of habitats to increase the diversity of wildlife, has been developed in collaboration with the Wiltshire Wildlife Trust. This grant application is to cover a project where we have 13 Alternative Baccalaureate students (Year 11) from the RWB Academy, helping fortnightly to clear a large area of brambles and prepare the ground for planting. The aim is to establish a Heritage Orchard of fruit trees using varieties that are no longer favoured by farmers, but need to be preserved in the interest of biodiversity. This project will count towards the volunteering, community and environment elements of the students Duke of Edinburgh awards. We anticipate that this first cohort will be the start of a rolling programme of volunteering by Year 11 students for many years to come, as we link nature reserve projects into the Academy's curriculum and, hopefully, instil a life-long interest in nature and horticulture / land management in some of the students. Phase 1 of the Community Orchard is planned for planting in the Spring of 2022. It will include 'Wiltshire varieties' (such as Corsley Pippin, Bedwyn Beauty and Mary Barnett) plus 'Royal varieties' (such as Monarch, Queen and Jubilee). These will provide a range of early to late apple trees to extend the growing season. (Our final choice of varieties may change slightly according to availability when we come to order them). We will buy trees on semi-dwarf rootstock M26 that will be planted 5m apart and grow to 8-10ft at maturity. Costs will be around £36 per tree (6ft saplings) plus stakes @£6, ties @£2 and tree guards @£4. Giving a total of £48 per planted tree. We will need 20 trees for phase 1 of our orchard, giving a total cost of £960. All work is carried out by students or volunteers at no cost. A second phase is anticipated for 2023 and detailed planning will benefit from anything we learn with phase 1.</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Jane Vaughan, Community Engagement Manager, Jane.Vaughan@wiltshire.gov.uk

